

SPL Campout Checklist

The purpose of this checklist is to empower the SPL to run the troop with minimal intervention from the adult leaders. By using this written reminder of what must be done, the SPL can focus his attention on the proper management of the troop.

Friday

Troop gathers at church...

▪ Troop Assembly

- SPL takes attendance
- SPL identifies acting patrol leaders

(If ASPL-Operations and Quartermaster are not present, SPL designates replacements)

- SPL verifies all scouts have tents or tent buddies
 - SPL makes any special announcements:
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▪ Load Trailer

- ASPL-Operations organizes scouts into work teams(for instance, loading water jugs, loading fire rings, etc.)
- SPL monitors events to make sure things are progressing smoothly and issues orders as required.

(SPL should not get bogged down in detailed tasks, he needs to manage the operation and delegate)

▪ Troop Assembly

- SPL instructs scouts to group up with drivers

Scoutmaster issues order to depart. Troop travels to campground

▪ Troop Assembly

- SPL instruct patrols to put personal gear in pack lines at selected location or leave in vehicles
- SPL orders troop gear to be unloaded from trailer (Quartermaster supervises unloading of trailer)

▪ Camp Set-Up

- SPL and SM walk through campsite and determine general camp layout
- SPL instructs PLs to select campsites and setup tents
- ASPL-Instructors supervises construction of dishwashing station

▪ PLC

Typically during adult/leader cracker barrel

- SPL holds Patrol Leaders Council to review campout schedule and activity plans (including the activity, campfire program, religious service, service project and Sunday lunch)

▪ Camp Inspection

- SPL performs camp inspection to verify:
 - Tents securely assembled
 - Personal gear stored in tents
 - All items secure from rain and wind
 - Grub area clean and in order
 - Food and trash secured from critters

▪ Lights Out

- SPL orders lights out

Saturday

After Breakfast is complete...

▪ Troop Assembly

- SPL issues instructions for the day's activities

▪ Activities

- SPL monitors the day's activities in partnership with the Scoutmaster to insure safe and successful accomplishment of the goals

▪ Achievements

- SPL should encourage achievement work and assign older scout volunteers to work with younger scouts as time permits

After Dinner is complete...

▪ Troop Assembly

- SPL calls troop assembly and leads troop to the campfire

▪ Campfire

- Master of Ceremonies conducts campfire program
- Close with religious service

▪ Religious Service

(may be held at close of campfire or Sunday prior to departing camp)

- Chaplain's Aid conducts religious service

▪ Camp Inspection

(same as Friday night)

